



**PENAL/DEBE REGIONAL
CORPORATION**

ADMINISTRATIVE REPORT

**“Forward In Unity”
October 2010 to September 2011**

ADMINISTRATIVE REPORT

October 2010 to September 2011

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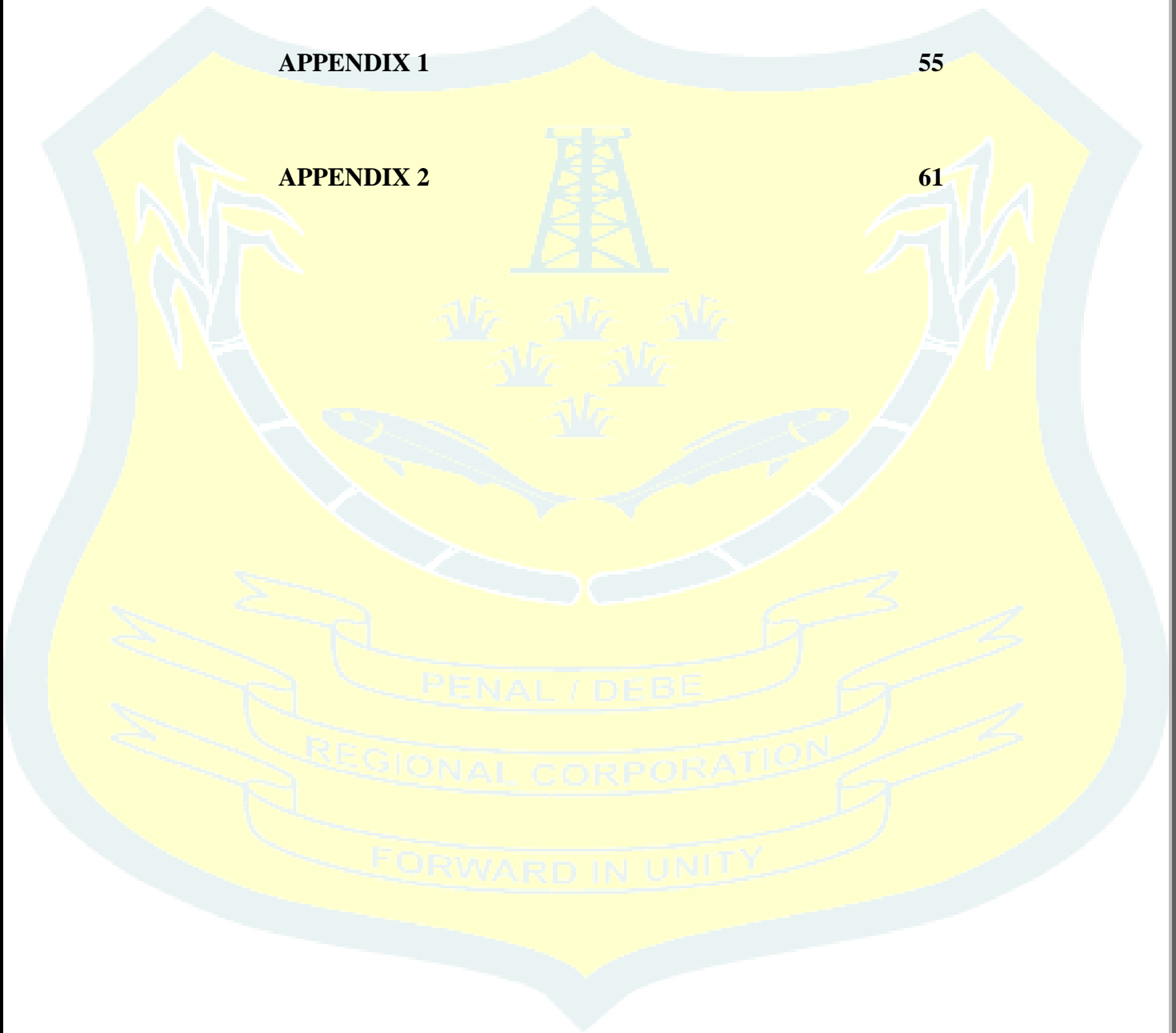
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APPENDIX 2

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ADMINISTRATIVE REPORT

INTRODUCTION

The Penal/Debe Regional Corporation was created by Municipal Act 21 of 1990 and became a body corporate on October 1st, 1991. It covers an area of approximately 246.91 sq. km of mainly undulating hills and plains, straddling the Counties of Victoria and St. Patrick.

The population is approximately 100,000 from a combination of approximately 30,000 households.

The Burgesses of the Corporation are involved in agriculture and fishing and contribute to the cultural diversity of the nation.

There are reserves of oil and natural gas with exploration taking place in the Penal and Barrackpore districts.

THE CORPORATION IS GOVERNED PRINCIPALLY BY THE FOLLOWING LEGISLATION:

- The Municipal Corporations Act No. 21 of 1990 along with its amendments and Standing Orders.
- The Representation of the People Act
- The Boundaries Commission Act
- The Industrial Relations Act
- The Town and Country Planning Act
- The Public Health Ordinance
- The Land Acquisition Act
- The Highways Act
- The Regularization of Tenure Act, 1998
- The Public Service Regulations
- The Market Bye-Laws
- The Freedom of Information Act
- The Dangerous Dogs Act
- The Litter Act
- Occupational Safety and Health Act 1/2004

MISSION

“To provide the Services that our burgesses require so that it is the best living and working environment to achieve and sustain social and economic prosperity”.

VISION

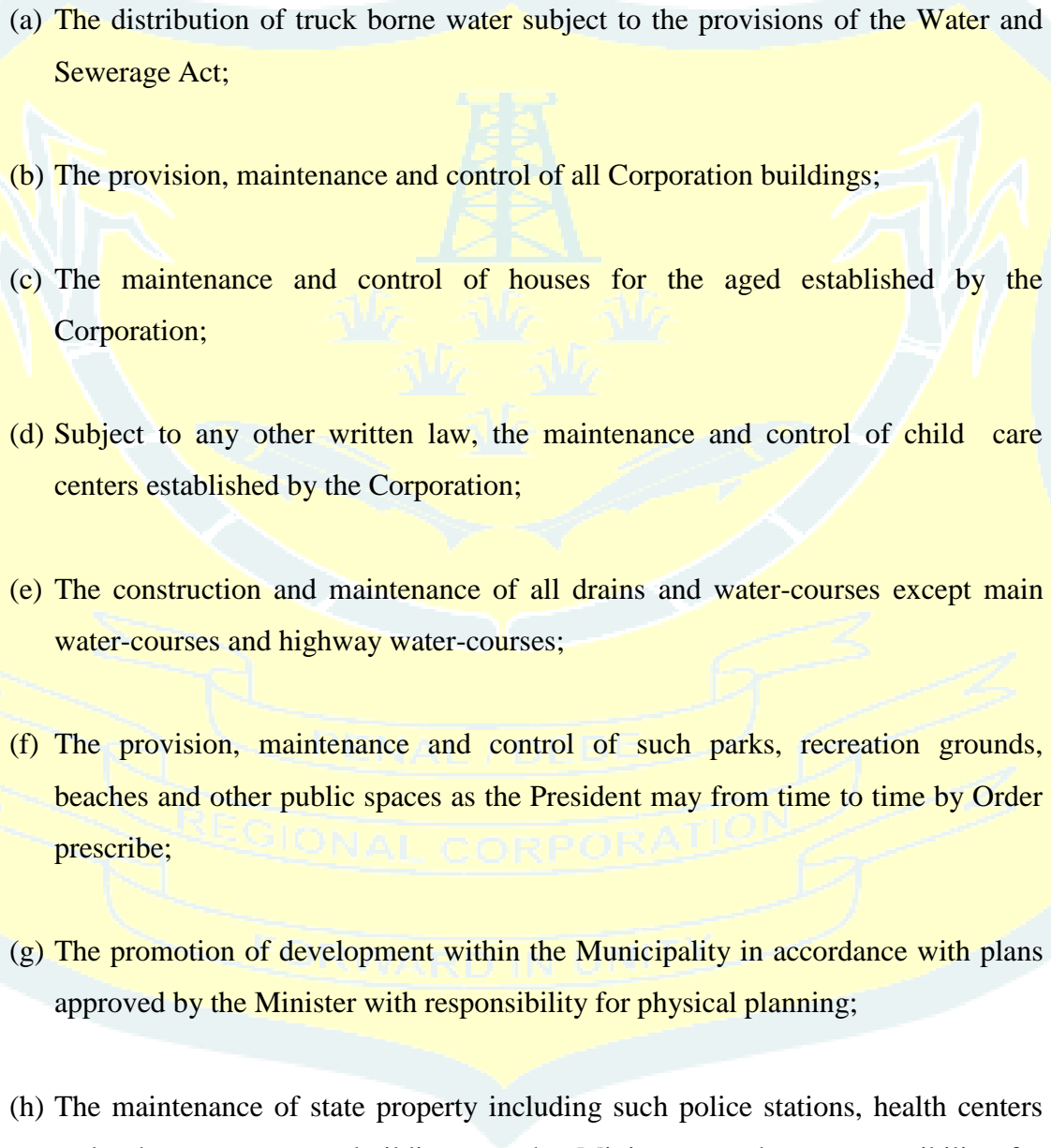
“To become the beacon region, so unique that it is the preferred place for people to live, conduct business and socialize”

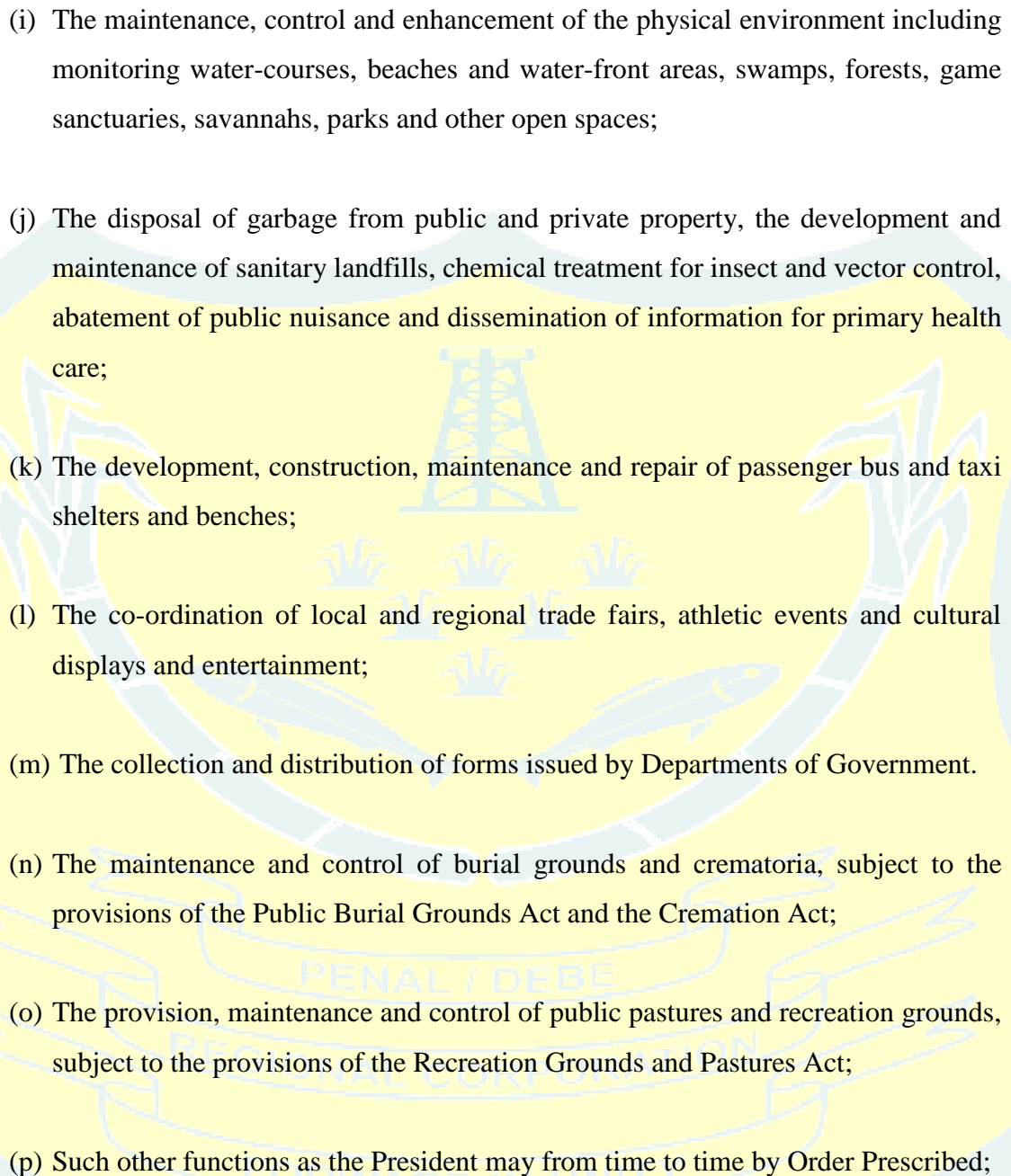
THE STRATEGIC GOALS OF THE CORPORATION

- [1] Provision of high quality and efficient services to support the core functions.
- [2] Devise, implement and maintain inventory and maintenance systems to plan for the upgrade and maintenance of infrastructure of Penal/Debe.
- [3] Provision of all appropriate infrastructure for all burgesses
- [4] Provision of recreational and other community services
- [5] Provision of timely decision making for all regulatory functions undertaken by the P.D.R.C
- [6] Provision of, and dissemination of relevant information to burgesses and facilitation to enable participation of burgesses in the decision making process
- [7] Provision of services for the improved physical, mental and social well being of the burgesses of Penal/Debe

THE SERVICES PROVIDED

The Penal/Debe Regional Corporation is charged with the following responsibilities:

- 
- The background of the page features a large, light blue watermark of the Water and Sewerage Corporation logo. The logo is shield-shaped and contains a central illustration of a water tower, a winding river, and a bridge. The text 'WATER AND SEWERAGE CORPORATION' is written across the bottom of the shield.
- (a) The distribution of truck borne water subject to the provisions of the Water and Sewerage Act;
 - (b) The provision, maintenance and control of all Corporation buildings;
 - (c) The maintenance and control of houses for the aged established by the Corporation;
 - (d) Subject to any other written law, the maintenance and control of child care centers established by the Corporation;
 - (e) The construction and maintenance of all drains and water-courses except main water-courses and highway water-courses;
 - (f) The provision, maintenance and control of such parks, recreation grounds, beaches and other public spaces as the President may from time to time by Order prescribe;
 - (g) The promotion of development within the Municipality in accordance with plans approved by the Minister with responsibility for physical planning;
 - (h) The maintenance of state property including such police stations, health centers and other government buildings as the Minister to whom responsibility for construction and maintenance of buildings as assigned may by order determine;

- 
- The background of the page features a large, light blue watermark of the Water and Power Corporation of Lesotho logo. The logo is shield-shaped and contains several elements: a central power transmission tower, a fish, a dam, and a banner at the bottom with the motto 'FORWARD IN UNITY'. The text 'PENAL / DEBE' is also visible within the logo's design.
- (i) The maintenance, control and enhancement of the physical environment including monitoring water-courses, beaches and water-front areas, swamps, forests, game sanctuaries, savannahs, parks and other open spaces;
 - (j) The disposal of garbage from public and private property, the development and maintenance of sanitary landfills, chemical treatment for insect and vector control, abatement of public nuisance and dissemination of information for primary health care;
 - (k) The development, construction, maintenance and repair of passenger bus and taxi shelters and benches;
 - (l) The co-ordination of local and regional trade fairs, athletic events and cultural displays and entertainment;
 - (m) The collection and distribution of forms issued by Departments of Government.
 - (n) The maintenance and control of burial grounds and crematoria, subject to the provisions of the Public Burial Grounds Act and the Cremation Act;
 - (o) The provision, maintenance and control of public pastures and recreation grounds, subject to the provisions of the Recreation Grounds and Pastures Act;
 - (p) Such other functions as the President may from time to time by Order Prescribed;

LINES OF BUSINESS:

Penal/Debe Regional Corporation as a Local Government body assumes responsibility for the good rule of its region by providing property services, refuse collection, water distribution, raw waste collection, drainage maintenance and cleaning, maintenance of roads, other public health services and cleaning and maintenance of Recreation facilities.

The Council provides regulatory functions by the control and administration of laws governing building plans, environmental health, subdivisions, parking, noxious weeds, animals and advertising.

The Corporation also provides direct and indirect support and assistance for sporting, cultural and other community activities. The Councils and elected officials have a duty to represent the interests of the burgesses and other stakeholders.

A large, light blue watermark of the Penal/Debe Regional Corporation logo is centered on the page. The logo features a shield with a central tower, flanked by two figures holding a banner. Below the shield are three banners with the text 'PENAL / DEBE', 'REGIONAL CORPORATION', and 'FORWARD IN UNITY'.

PENAL / DEBE

REGIONAL CORPORATION

FORWARD IN UNITY

CORPORATE STRUCTURE

THE ORGANISATION

The Corporation is governed by an elected Council consisting of nine [9] Councillors and two [2] Aldermen from which a Chairman is selected.

Council is responsible for all aspects of Planning while Administration executes approved programme of works.

*Administration is structured to carry out the Corporation's facilities in accordance with Standing Committees; the staff comprises sixty one [61] monthly paid officers and a cadre of two hundred and seventy two [272] permanent, sixty one [61] casual daily rated employees and fifty five [55] regular daily rated employees.

THE COMMITTEES ARE AS FOLLOWS:

STANDING COMMITTEES:

- [a] Personnel
- [b] Public Health
- [c] Physical Infrastructure
- [d] Finance, Planning and Allocation of Resources (Ref. Act 21/90 Page 143 #69)

ADDITIONAL STANDING COMMITTEES

- [1] Sport and Recreation
- [2] Festivals
- [3] Heritage & Tourism
- [4] Gender Development
- [5] Youth and Citizen Liaison
- [6] Communication, Security and Safety
- [7] Planning the Environment & Regional Development

THE OPERATIONAL STRATEGIES

The Corporation seeks to market Penal/Debe as a great place to live, work, conduct business and socialize and therefore the necessary infrastructural, social and community initiatives will need to be addressed. The operational strategies are therefore:

[1] **Infrastructural Work:** This will involve the

- maintenance of roads and bridges
- maintenance and upgrade of play parks
- maintenance of markets and abattoirs
- maintenance of cemeteries

[2] **Beautification and Preservation of the:**

- Beaches
- Picnic areas
- Mud Volcanoes
- All Historic Sites

[3] **Planning processes involving the:**

- Timely approval of building plans
- Timely refusals of illegal structures and
- Timely stop orders and other accompanying activities be done to prevent deterioration of the environment

[4] **Community Participation:**

- Celebration of Heritage Week as well as participation in all national days and festivals

CORE SERVICES OF THE CORPORATION

[1] PUBLIC HEALTH SECTION

- [i] Cleaning and clearing of concrete drains
- [ii] Removal of household wastes
- [iii] Removal of faecal and household waste
- [iv] Removal of bulk waste
- [v] Mosquito control
- [vi] Rodent Control
- [vii] Canine Unit

[2] DISASTER MANAGEMENT UNIT SECTION

- [i] Disaster management unit job summary
- [ii] Disaster management unit training and simulation exercises
- [iii] Statistical reports 2010/11
- [iv] Equipment purchased for 2010/11
- [v] distribution of relief items to affect persons 2010/11

[3] ROADS SECTION

- [i] Maintenance of Roads and Traces
- [ii] Construction works

[4] WORKS SUPERVISOR SECTION

- [i] Maintenance of Recreation Grounds and Pavilions
- [ii] Maintenance of Cemeteries and Cemetery Sheds
- [iii] Maintenance of Markets and Abattoirs
- [iv] Maintenance of the Corporation's Buildings
- [v] Upgrade all Corporation, buildings, sporting facilities and burial grounds

[5] BUILDING INSPECTOR SECTION

[6] PERSONNEL AND INDUSTRIAL RELATIONS OFFICER SECTION

[7] SECRETARIAT SECTION

[8] **ACCOUNTS SECTION**

[i] Finances

[9] **RATES AND TAXES SECTION**

[10] **MUNICIPAL POLICE SECTION**

- [i] Duties / Patrols
- [ii] Orderly Duties
- [iii] Process Duties
- [iv] Enquiries / Investigations

[11] **STORES SECTION**

PENAL / DEBE

REGIONAL CORPORATION

FORWARD IN UNITY

PUBLIC HEALTH SECTION

The Penal/Debe Regional Corporation is divided into two Administrative Districts, that is, the Penal District and the Debe District.

The Public Health Department of the Penal/Debe Regional Corporation comprise of the following Units.

- Penal L.H.A. – 4 Electoral Districts
- Debe L.H.A. – 5 Electoral Districts
- Cesspool Unit
- Rodent Control Unit
- Mosquito control unit
- Canine Unit

And has the responsibility for carrying out the following functions:

1. a. Cleaning and clearing all concrete drains which fall under the jurisdiction of the Penal/Debe Regional Corporation.
b. Public cleansing – sweeping of streets and removal of silt, litter and debris.
2. Removal of household wastes – scavenging services
3. Removal of human faecal wastes i.e. cleaning of septic tanks, cesspits, and concrete pits
4. Removal of bulk wastes
5. Mosquito control
 - a. Adulciding- quick knock down using fogging and Ultra Low Volume spraying.
 - b. Larvaeciding -spraying of stagnant drains and pools with larvaecidal oil.
6. Rodent Control
7. Distribution of truck borne water supplies.
8. Maintenance and up keep of public conveniences.
9. Maintenance and up keep of Public Leisure Parks/Picnic Sites.
10. Monitor and control of illicit dumping.
11. Removal of derelict vehicles and discarded tyres.
12. Cleaning of all Public Markets.

13. Removal and Euthanisation of diseased dogs.

N.B. Concrete drains fall into three (3) categories as follows:

- **Box Drain**- ranging from 3 feet wide and 3 feet deep to 6 feet wide and 4 feet deep.
- **Inverted Drains**- ranging from 1.5 to 3 feet wide.
- **Slipper drains.**

1. CLEANING AND CLEARING OF CONCRETE DRAINS

PROJECTION: To clean and clear 100% of all concrete drains which fall under the purview of the Penal/Debe Regional Corporation at least six (6) times per year (once every two months). This, it is hoped, will prevent flooding; stagnation and the proliferation of vectors and so significantly reduce the spread of water borne and other diseases.

CONSTRAINTS:

- Untreated effluent from septic tanks is directed into concrete drains via a straight pipe. This occurs mainly in residential developments thus placing the health of sanitation workers at risk.
- Faecal wastes from animals [dogs, pigs, poultry, cattle etc.] are washed into main drains and roadside drains.
- Main drains [4' – 6' wide] in residential areas are fenced up to the shoulders by the adjoining owners. The only way of accessing these drains is by wading into them. There is no space and silt and debris cannot be placed on the shoulders for later removal. The silt has to be removed by barrow pushed along the floor of the drain or by using buckets. This is very time consuming and reduces productivity.
- In some areas the culverts across the roadway are too small. These are blocked easily and are difficult to clean. Long bamboo rods are used to clear a pathway so that the water can flow. This is very time consuming and not very effective as the silt is not removed. A similar situation occurs with broken or sunken cylinders,

- In box drains, where the walls have collapsed into the drain, this poses a number of difficulties.
- Most out falls which are maintained by other agencies are not cleaned regularly and they cause constant back – up and flooding.
- There is deliberate blockage of drains by residents.
- Water mains running inside and across drains trap debris and silt and cause blockage.
- Silt which has been recently removed from a drain is in the form of slurry. This has to be allowed to solidify before it can be taken up and removed by a Corporation vehicle. Corporation vehicles are not always available to remove silt on a timely basis. Passing vehicles and sometimes the rains cause the slurry to re – enter the drain.
- The Health Gangs consist of a small number of workers. Also the work load in some Electoral Districts trebles the volume of work of other Electoral Districts.
- The population is increasing and more residential developments are springing up and there is a greater demand for services. While the work load is increasing, increased manpower needs are not being addressed.
- In low lying areas where flood waters do not flow out with a gush the drains become silted very quickly due to settling and needs to be cleared more regularly than drains in the hilly areas.
- The present workforce is aging and most of them have some medical condition. As a result they are not able – bodied and are unable to perform efficiently.
- Presently there are nine Electoral Districts but only eight L.H.A. teams. There is need for one additional team.

ACHIEVEMENTS:

Palmiste District	80%
Union Hall	75%
Penal	90%

Barrackpore East	90%
Quinam/Morne Diablo	85%
Debe West	70%
Barrackpore West	80%
La Romain	75%
Bronte	50%

The following figures indicated below represent the cumulative total length of drains cleaned and cleared for the year. i.e. four times per year.

PENAL – L.H.A. (4 Electoral Districts)

Box Drains	44,250m
Inverted Drains	101,286m
Slipper Drains	109,500m
Earthen Outfall	14,313m
Sweeping and raking	98,000m

DEBE – L.H.A. (5 Electoral Districts)

Box Drains	231,125m
Inverted Drains	144,456m
Slipper Drains	104,987m
Earthen Outfall	8,890m
Sweeping and raking	131,161m

In 2010 two special purpose companies i.e. PURE and PSAEL were issued contracts for the construction of concrete box drains throughout the Corporation. A total of approximately 8,982m of additional drains have been completed.

Measures taken to increase productivity:

Implementation of the Task Schedule viz:

- Clean and clear inverted and box drains 6 – 8 feet wide 137m or 450 ft.
- Weed Kerb Walls 242m or 800 ft.
- Cut grass and clean slipper drains 272m or 900 ft.
- Sweep roadway (cuttings, litter etc.) 1500m or 5000 ft.
- Heavily silted (in excess of 0.3m) and overgrown drains which are inaccessible to machinery (Discretion of the S.O)

Workers are not to leave the job site before 9.30 a.m. In special cases where the worker has been drenched with polluted water, he may leave upon completion of his Task.

2. REMOVAL OF HOUSEHOLD WASTES

The Penal/Debe Regional Corporation has the following Scavenging Schedule:

Refuse from 6 Districts are removed four days per week i.e. Mondays, Tuesdays, Thursdays and Fridays.

Refuse from 11 areas are removed three days per week i. e. Mondays, Wednesday and Fridays. The Commercial area from Penal to Debe along the S.S Erin Road is cleaned 7 days per week i.e. Mondays to Sundays.

The main market day in Penal is on Saturdays. The main market day in Barrackpore is on Sundays.

The Penal Market, Barrackpore Market and Penal Abattoir Compound and environs are cleaned and washed once per week after the day's sales.

Poultry wastes are removed by private contractual arrangements. This is done daily and the system for payment is per bag which is paid by the Owners/Operators of the respective depots. However there are a few unscrupulous operators who carry out illicit dumping.

The estimated volume of refuse (household waste) generated in the Penal/Debe Regional Corporation is approximately 7500m³ per week. Also 80 truck loads of Bulks Wastes are removed every month (560yd³).

PROJECTION:

- To remove 100% of all household refuse.
- To attend to all request for the removal of bulk wastes
- To remove all unauthorized dumps
- To promote a clean and healthy environment
- To prevent epidemics and ill health
- To promote healthy lifestyles

CONSTRAINTS:

- Attitude towards the job by contractor's employees.
 - An ageing fleet and inadequate maintenance of scavenging vehicles.
 - Frequent changing of contractor's employees.
 - Tendency of householders to put out large volumes of refuse. Tendency to put out garbage after the truck has passed.
 - Tendency of householders to put out non household refuse eg. Scrap iron etc.
 - Ongoing increases in the number of residential premises.
 - Ongoing increases in the daily volume of refuse resulting in having to use larger compactors.
 - Narrow streets. This problem is further compounded by residents parking their vehicles along these narrow streets and making access impossible.
 - Absence of turn points
 - Illicit Dumping by householders and businesses.
 - Illicit Dumping by contractor's employees.
- Turn around time at the Forrest Park landfill site is to long.
- Inadequate supervision by corporation workers.
 - Improper storage of household garbage.

ACHIEVEMENTS:

95% Success Rate

3. FAECAL WASTE REMOVAL SERVICE

PROJECTION:

- To provide service to citizens within ten (10) days of the application.
- To complete 100% of all Septic tanks, cesspits and concrete pits.

CONSTRAINTS:

- The Unit has two (2) cesspool emptiers. Only one is fully functional. The other vehicle is aging and has to undergo frequent repairs

ACHIEVEMENTS:

SEPTIC TANKS:

Total number of applications received: **890**

Number completed: **841**

Balance at the end of the year: **49**

CESSPITS:

Total number of applications received: **369**

Number completed: **359**

Balance at the end of the year: **10**

CONCRETE PITS (4'X4'):

Total number of applications received: **4**

Number completed: **4**

Balance at the end of the year: **Nil**

The cesspool Unit exceeded all projections.

4. EMERGENCY FLOOD RELIEF:

Penal/Debe Regional Corporation lies within the Oropouche Lagoon and over fifty percent of the area is low lying .During periods of heavy rainfall there is extensive flooding.

This affects septic tanks and out houses. As a result assistance has to be given to residents to empty filled and overflowing cesspits. A cumulative total of ninety-two (92) pits were emptied by the Penal/Debe Regional Corporation at no cost to the burgesses.

5. REMOVAL OF BULK WASTES

The Penal/Debe Regional Corporation has implemented a bulk waste removal service to prevent illicit dumping in uninhabited areas. The program is ongoing. Residents are required to make the requests at the offices of the Health section, where all the relevant information is collected. The waste is removed within a two week period, however illicit dumping still continues.

On investigation, it was revealed that the illicit dumping is carried out by single operators who take contracts to clean areas in other Corporations and then dump the waste in the isolated areas of the Penal/Debe Regional Corporation so as to avoid paying disposal fees. Some of the main areas are the M2 Ring Road, Debe, Hermitage Road, Dumfries Road and Cottage Road. There are numerous mini dumps scattered throughout the Penal/Debe Region. This activity takes place after dark. Most of the burgesses know of the bulk waste removal service and they do make frequent requests.

MEASURES TAKEN:

This service has increased from ten days to twenty days per month per area.

PROJECTION:

- To inform burgesses of Penal/Debe Regional Corporation of the availability of the service.
- Removal of at least forty (40) loads of bulk waste per month per area.
- To promote a clean and healthy environment.
- Educational programs to further curtail the incidents of illicit dumping.

ACHIEVEMENT: **100% of the requests have been met.**

6. MOSQUITO CONTROL

Penal/Debe Regional Corporation has an ongoing fogging Program.

Fogging Operators are rotated every 3 months to prevent over exposure to the insecticide (Malathion).

For the year 2010/11 there were approximately 215 reported cases of suspected Dengue fever.

However confirmed reports were not received by the Penal/Debe Regional Corporation

PROJECTION:

- To reduce the mosquito population within the region. Both those with the ability to transmit diseases and those which are classified as Nuisance mosquitoes.
- To lower the Aedes index to acceptable standards.
- To treat all premises
- To collaborate with Insect Vector Control Division in source- reduction and in other activities.
- To prevent the incidence of dengue within the Corporation, with the aim to total eradication.

CONSTRAINTS:

- Depleted work force.
- The Vector Control Unit does not have an assigned vehicle.
- One of the Corporation vehicles is re-scheduled but it is not always available.
- Residents are unwilling to clean and maintain their surroundings, they accumulate garbage and encourage breeding of vectors and then make demands on the Penal/Debe Regional Corporation to get rid of these vectors. Most of the area is low- lying and there is stagnant water which encourages breeding.

ACHIEVEMENT: The entire Penal/Debe Region was treated twice for the year for mosquito control using both backpack foggers and truck mounted ULV Machine.

7. RODENT CONTROL

Rodent control is done on an ongoing basis. Pellets baits are used in the dry season and block baits are used in the wet season.

PROJECTION:

- To educate the burgesses on the dangers associated with rodent infestation.
- To reduce the rat population.
- To maintain a clean and healthy environment.
- To eradicate Leptospirosis and other rat-borne diseases from within the Corporation.

CONSTRAINTS:

- Small workforce

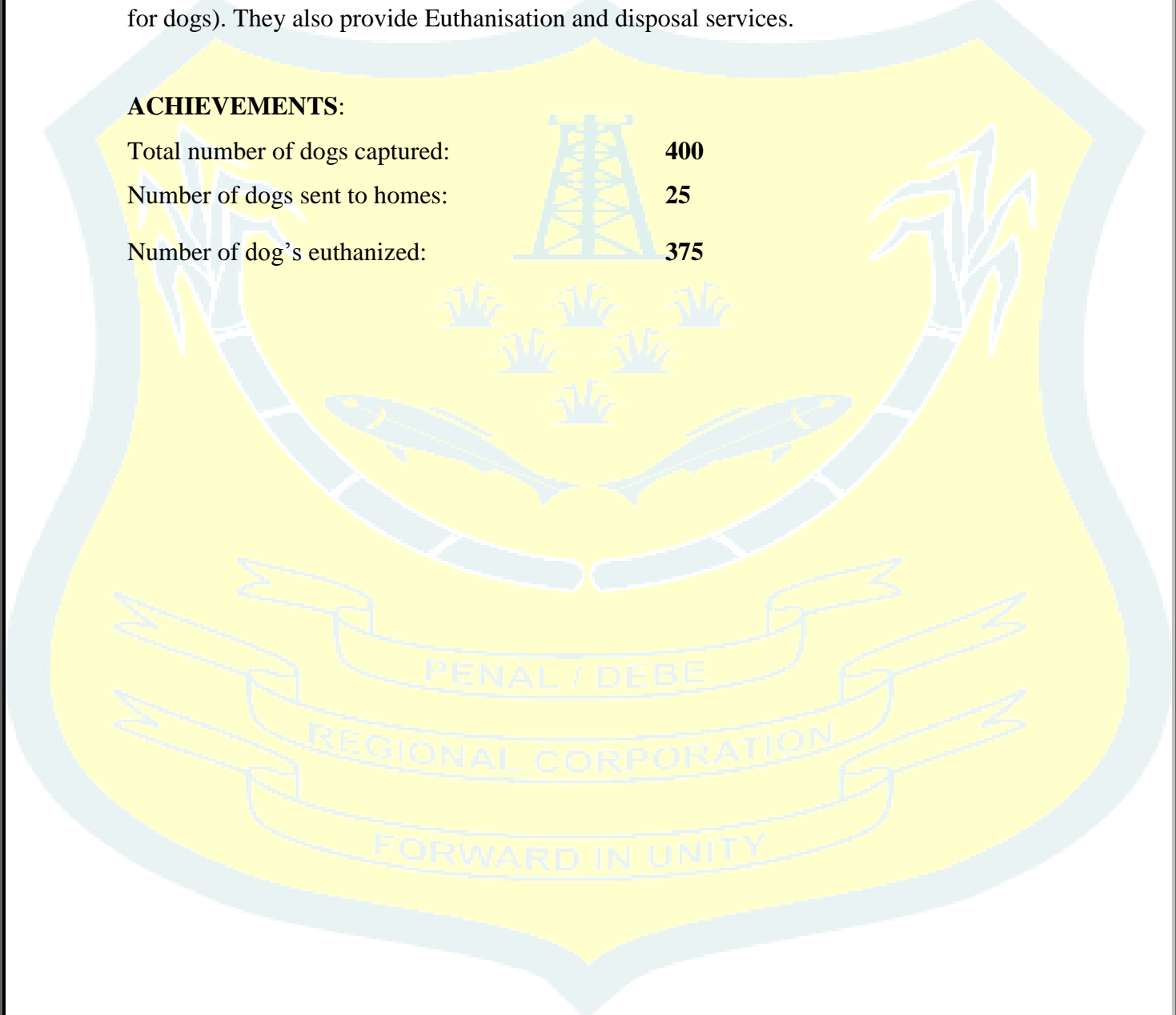
ACHIEVEMENTS:

No. of Houses surveyed:	29,598
No. of Houses baited:	22,234
No. of Houses re-baited	17,466

8. CANINE UNIT

The Canine Unit operates on a three day/week basis, i.e. Wednesdays, Thursdays and Fridays. This decision was taken by the San Fernando City Corporation, since they are the only Corporation in the southern part of the country with a pound (holding facilities for dogs). They also provide Euthanasiation and disposal services.

ACHIEVEMENTS:

Total number of dogs captured:		400
Number of dogs sent to homes:		25
Number of dog's euthanized:		375

DISASTER MANAGEMENT

UNIT SECTION

1. DISASTER MANAGEMENT UNIT JOB SUMMARY

JOB SUMMARY:-

To perform managerial work in researching, designing, planning, coordinating and evaluating all activities related to disaster management relevant to the Municipal Corporation in collaboration with other stakeholder organizations.

KEY DUTIES AND RESPONSIBILITIES:-

- Supervises and coordinate activities within the Municipal Corporation's Emergency Operation Centre.
- Advises the Chief Executive Officers and the Chief Disaster Management Coordinator on activities related to all phases of disaster management
- Works in collaboration with the Office of Disaster Preparedness and Management in the implementation of the National Disaster Management Plan for Trinidad.
- Assists with the Implementation of the disaster management policy for the Ministry of Local Government
- Participates in the research, coordination and evaluation of policies, strategies programmes and plans relevant to disaster management within the Ministry of Local Government in collaboration with the Chief Executive Officers, Assistant Disaster Management Coordinators and other stakeholders organizations.
- Compiles, analyzes and evaluates data for decision making relevant to Disaster Management.
- Collaboratively works with other organizations such as the Office of Disaster Preparedness and management, Fire Services, Police Services, Defense Force and Emergency Health Services, and review design plans for managing emergencies in regional communities.
- Designs and Submits recommendations and proposals for the implementation and development of response and recovery plans.

2. DISASTER MANAGEMENT UNIT TRAINING AND SIMULATION EXERCISES

The Penal/ Debe Regional Corporation Disaster Management Unit members underwent various training programmes and participated in many simulation exercises for 2010/11. All training, seminars and simulation exercises were geared towards the enhancement of performance of each member of the unit, so they can better handle disasters whether man-made or natural within the Penal/ Debe Region and neighboring communities.

DISASTER MANAGEMENT COORDINATOR TRAINING AND SIMULATION EXERCISES 2010/11:

January 26th

- 👍 FAHUM Exercise – San Fernando City Hall Auditorium
- 👍 HOC Exercise – San Fernando City Hall Auditorium

March 16th – 18th

- 👍 Incident Command Systems Training – SAUTT Training Facility Cumuto Barracks

June 15th

- 👍 CORE Programme Walk About Exercise – Debe and Wellington Main Road

June 22nd

- 👍 Disaster Preparedness Week – Bringing Awareness to the Public

September 18th

- 👍 Launching Disaster Preparedness Initiative – Arouca Revival Tabernacle

FIELD OFFICER(S) TRAINING AND SIMULATION EXERCISES
FOR THE PERIOD 2010/11:

January 17th – 21st

- 👍 First Responder Training – Red Cross Headquarters Port-of-Spain

January 26th

- 👍 FAHUM Exercise – San Fernando City Hall Auditorium
- 👍 HOC Exercise – San Fernando City Hall Auditorium

January 31st

- 👍 Evacuation Simulation Exercise – Ramai Trace Hindu School

April 30th

- 👍 Flood Simulation – Siparia Regional Corporation

May 15th

- 👍 PETROTRIN Fire Evacuation Drill w/ San Fernando City Corporation for Marabella Fence Line Community – Marabella

June 2nd

- 👍 Atlantic LNG Simulation Exercise - Point Fortin Borough Corporation

June 15th

- 👍 CORE Programme Walk About Exercise – Debe and Wellington Main Road

June 21st

- 👍 Disaster Preparedness Week – Bringing Awareness to the Public

COMMUNICATION TECHNICIAN TRAINING AND SIMULATION

EXERCISES FOR THE PERIOD 2010/11:

March 29th

- 👍 Simulation Exercise in Operating of Base, Hand-Held and Mobile Radios – Chaguanas Borough Corporation
- 👍 Practices and Procedures of Radio Handling – Chaguanas Borough Corporation
- 👍 Voice Traffic Handling Training – Chaguanas Borough Corporation
- 👍 FAHUM Table Top Exercise – Chaguanas Borough Corporation

April 5th

- 👍 General Message Handling Training – Chaguanas Borough Corporation

May 18th

- 👍 PETROTRIN Fire Evacuation Drill w/ San Fernando City Corporation for Marabella Fence Line Community – Marabella

May 19th

- 👍 Pyramid Response Alert System Table Top Exercise – Chaguanas Borough Corporation

June 2nd

- 👍 Atlantic LNG Simulation Exercise - Point Forting Borough Corporation

June 15th

- 👍 CORE Programme Walk About Exercise – Debe and Wellington Main Road

June 30th

- 👍 Basic Antenna Installation and Building – Chaguanas Borough Corporation
- 👍 Basic OHM's Law Theory; Calculation of Resistance, Voltages and Current – Chaguanas Borough Corporation

August 30th

- 👍 Message Logging Table Top Exercise – Chaguanas Borough Corporation

3. STATISTICAL REPORTS 2010/11

STATISTICAL DAMAGE ROOFS REPORTS FOR 2010/11

Month	Reported Case(s)	Affected Household
January	1	1
February	0	0
March	0	0
April	1	1
May	1	1
June	1	1
July	4	4
August	0	0
September	2	2

TOTAL REPORTS FOR 2011: 10
TOTAL AFFECTED HOUSEHOLDS FOR 2011: 10

STATISTICAL FIRE REPORTS FOR 2011

Month	Reported Case(s)	Affected Household
January	3	3
February	0	0
March	0	0
April	1	1
May	0	0
June	1	1
July	3	3
August	0	0
September	0	0

TOTAL REPORTS FOR 2011: 8

TOTAL AFFECTED HOUSEHOLDS FOR 2011: 8

PENAL / DEBE

REGIONAL CORPORATION

FORWARD IN UNITY

STATISTICAL FLOODING REPORTS FOR 2011

Month	Reported Case(s)	Affected Household
January	31	27
February	5	3
March	1	1
April	0	0
May	1	1
June	2	2
July	14	6
August	5	4
September	1	1

TOTAL REPORTS FOR 2011: 60
TOTAL AFFECTED HOUSEHOLDS FOR 2011: 45

REGIONAL CORPORATION

FORWARD IN UNITY

STATISTICAL LANDSLIDE REPORTS FOR 2011

Month	Reported Case(s)	Affected Household
January	4	1
February	2	2
March	1	1
April	0	0
May	0	0
June	1	1
July	0	0
August	0	0
September	0	0

TOTAL REPORTS FOR 2011: 8
TOTAL AFFECTED HOUSEHOLDS FOR 2011: 5

REGIONAL CORPORATION

FORWARD IN UNITY

4. EQUIPMENT PURCHASED FOR 2010/11

GENERAL EQUIPMENTS

August 2011

- Hp Scanner (1)
- Sony Cyber-Shot Camera (2)

September 2011

- Dell Desktop Computers (3)
- Executive Conference Chair (15)
- 24" Chain Saw (2)
- 3" Diesel Trash Pump (2)
- 3" 25ft. Suction Hose (2)
- 3" 75ft. Discharge Hose (2)

October 2011

- Dell Laptops (2)
- Brother Fax Machine (1)
- Sony Camcorder (1)
- Kingston 4GB Data Traveler (4)
- Rotary Paper Trimmer (1)
- Gas Pressure Washer (3)
- Lanterns/ Spotlights (13)
- Pelican Flashlights (10)
- Laser Pro 4D (1)
- Yamar Generator (2)
- Wall Mount (2)
- 7pc Dining Room Set (1)
- 4 x 6 White Board (2)
- Conference Table (1)

COMMUNICATION EQUIPMENTS

September 2011

- Motorola Portable Radio w/ Charger and Antenna (6)
- Motorola Base Station w/ Power Supply and Antenna (1)

- Davis Pro Weather Station w/ tripod (1)
- ICOM Amateur Radio w/ Microphone, Power Supply and Computer Cable (1)
- Antenna Mount (1)
- VHF / UHF Antenna w/ 2 brackets (1)
- Power Supply Model w/ Power Supply Cord (1)
- Mini Wire and Cable w/ 2PL Connectors (100ft.)
- GPS w/ charger (1)
- GPS Mount Bracket (2)

5. DISTRIBUTION OF RELIEF ITEMS TO AFFECT PERSONS
2010/11

Year	Mattress(es)	Bed Sheets	Blankets	Tarpaulins	Hampers	Total Distribution
2010/11	25	6	8	7	6	52

NOTE: Figures above show the amount of indicated items that were distributed to aid persons affected by flooding, fires, landslides and other natural disasters, by the Penal/Debe Regional Corporation Disaster Management Unit.

ROADS SECTION

Penal/Debe Regional Corporation comprised of an area of 246 sq. km.

It has approximately:

400,000 m of roads	-	Routine maintenance
52 Wooden Bridges	-	Redecking and re-planking
118,620m Water Courses	-	Upkeep and upgrade from earthen to concrete

The Roads Section has the responsibility for carrying out the following activities:

1. ROUTINE MAINTENANCE OF ROADS AND TRACES

- [a] Cutlassing road verges
- [b] Re-open outlets
- [c] Dig & regrade drains / side drains
- [d] Edge & weed center grass
- [e] Mobile patching of roadway

2. CONSTRUCTION WORKS

- [a] Box Culvert
- [b] Box Drain
- [c] Kerb Wall & Slipper drains
- [d] Retaining wall
- [e] Inverted Drains
- [f] Cylindrical Culverts

- [g] Concrete Bridges from Wooden Bridges
- [h] Redecking & replanking Wooden Bridges
- [I] Paving of roadway and traces

Routine Maintenance of Roads & Traces:

PROJECTION

To Cutlass and Clean 100% off all roads and traces which fall under the purview of the Penal/Debe Regional Corporation at least four [4] times per year. This is hoped, will prevent the proliferation of vectors and so significantly reduce the spread of diseases, promote a clean, well kept environment.

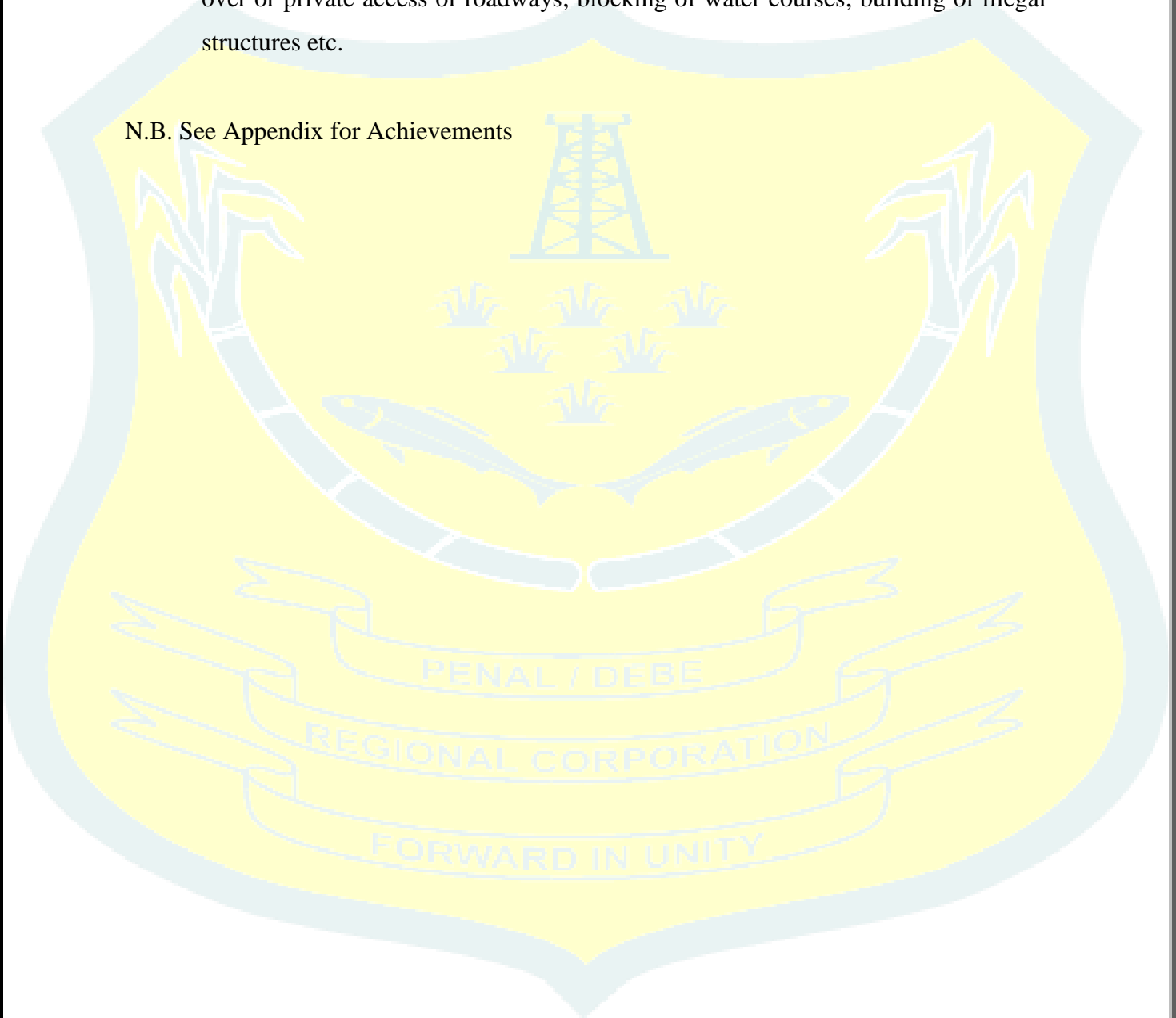
Maintain our Network of Roadways & Traces at least once a year by mobile patching. This will make transport access routes, easier for residents, farmers and citizens as a whole.

CONSTRAINTS

- 1) Lack of Co-ordination between other Agencies and Inter-Agencies like WASA, Drainage, TSTT etc. with respect to the upgrade of Infrastructure for the Burgesses and the disruption of our Network of Roadways, clearing of main water courses, placing of poles etc.
- 2) Limited financial allocations from Central Government to undertake these works
- 3) Increase responsibilities due to the take over of NHA Developments, private development and Caroni access roads and other orphan roadways.

- 4) Limited in-house equipment available to undertake these works. Vehicles has to be shared between WSIII, Public Health and Roads; regular malfunction of equipment.
- 5) Legal and Technical advice are unavailable to our Managers with respect to take over or private access of roadways; blocking of water courses; building of illegal structures etc.

N.B. See Appendix for Achievements



WORKS SUPERVISOR SECTION

PENAL/DEBE REGIONAL CORPORATION

The Works Supervisor III - Section is responsible for the following:

1) The maintenance of:

- 1) The Corporation Recreation Grounds / play parks
- 2) The Corporation Cemeteries
- 3) The Corporation office buildings Infrastructures
- 4) The Corporation Markets Infrastructures
- 5) The Corporation Abattoir Infrastructures
- 6) The Corporation Public Convenience Infrastructures

2) Upgrade all Corporation, buildings, sporting facilities and burial grounds

PROJECTIONS:

To have all Corporation recreation grounds/play parks, cemeteries, market, abattoir, and building infrastructures maintained to a level that all users of these facilities are comfortable and satisfied with the condition of each facility, thus having a proactive maintenance approach to the upkeep of those facilities to the extent of funding availability.

CONSTRAINTS

- 1) Lack of skilled staff
- 2) Insufficient funding
- 3) Lack of equipment
- 4) Insufficient workers/gangs

REQUIREMENTS / NEEDS

- 1) Additional gangs
- 2) Vehicle for transportation to carry materials and workers to job sites
- 3) Continuous training for workers
- 4) Counseling for workers for domestic and substance abuse
- 5) Work centre facility eg. Carpenter shop, welding shop, and store room for tools.

PENAL / DEBE

REGIONAL CORPORATION

FORWARD IN UNITY

BUILDING INSPECTOR SECTION

PENAL/DEBE REGIONAL CORPORATION

FUNCTIONS:

- 1) Examination of Building Plans and Layouts/Subdivision and making recommendation for approval
- 2) Inspection of Buildings under construction and site inspection for proposed buildings
- 3) Investigation of complaints of unauthorized buildings and serving of notices
- 4) Inspection of buildings for the issue of Completion Certificates
- 5) Laying of complaints and conduct proceedings in Court
- 6) Issue of Stop Work Notices

CONSTRAINTS

1. Computer system is not updated.
2. Storage space for office copies of Building Plans, Layout Applications and all other relevant documents.

COMPLETION CERTIFICATES APPROVED – 69

BUILDING PLANS APPROVED – 127

LAYOUT PLANS APPROVED - 62

PERSONNEL AND INDUSTRIAL RELATIONS OFFICER **SECTION**

FUNCTIONS

1. Management of Industrial Relations Unit
2. Attend meetings with Administration, Council and Trade Union
3. Preparation of Minutes, Reports, Memos, Seniority and Casual lists
4. Organizes training for staff
5. Completion of performance appraisal reports and periodic reports.

REPORT ON TRAINING PROVIDED FOR EMPLOYEES OF PENAL/DEBE **REGIONAL CORPORATION** **FOR THE PERIOD: 1/10/10 to 30/9/11**

TRAINING COURSES	PERIOD	NO. OF PERSONS TRAINED
1. WORKSHOP 'THE BOARD'	MARCH	1
2. PROJECT MANAGEMENT FOR BUSINESS PROFESSIONALS	MARCH	1
3. STRATEGIC LEADERSHIP	MAY	1
4. BUSINESS PROTOCOL SEMINAR	SEPTEMBER	11

SECRETARIAT SECTION

FUNCTIONS

1. Prepare Minutes for Committee Meetings and Statutory Meetings
2. Write all letters as requested by Chief Executive Officer, Chairman and Members of Council
3. Liaise with all Government Agencies and Non-Governmental Organizations as directed by Chief Executive Officer and members of Council.
4. All duties with respect to maintenance of staff.
5. Assist with organization of functions eg: opening of Community Centers, Recreation Grounds, Pavilions and the celebrations of National and Cultural Festivals
6. Supervise Cleaners, Handymen, Messengers
7. Make arrangements with Caterers for Lunches and refreshments for Committee Meetings and other functions.
8. Prepare requisitions for kitchen supplies and liaise with Storekeeper for cleaning supplies and Toiletries.
9. Purchase of Uniforms for Drivers, Messengers, Estate Constables, Public Health Inspectors and Police Constables.
10. Attend to members of Public.
11. Any other duties as requested by Chief Executive Officer.

ACCOUNTS SECTION

FUNCTIONS

1. Prepares requests for release of funds from Budget Division
2. Request for confirmation of funds from Budgets Division
3. Request for Virements / Transfer of funds
4. Expenditure and Budgeting Monitoring of Votes
5. Supervision of Staff and effective Management with respect to the Accounting Unit
6. Preparation of Payroll
7. Preparation of Memoranda, etc.
8. Prepare receipts for Cheques and Cash Payments received
9. Answer Salary and General Queries
10. Attend to Daily Paid Files
11. Prepare Invoice orders-verifying signatures, prices, awards, estimates etc, on requisitions.
12. Request and record Cheque forms and maintaining of cheque control register

1. FINANCES

PENAL/DEBE REGIONAL CORPORATION RECURRENT EXPENDITURE REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2011

GOVERNMENT SUBVENTION

01 - Personnel Expenditure

02 - Wages and COLA	18090,400	
03 - Overtime - Mth Pd Off.	-	
04 - Allowances Mth Pd Off.	-	
05 - Governments Contribution to N.I.S.	1403,000	
13 - Rem. to Council Members	1020,000	
20 - Gov't Contribution to Gr. Health Plan	110,000	
29 - Overtime - Daily-Rated	393,800	
30 - Allowances Daily-Rated	1919,025	
Total Personnel Expenditure		22936,225

02 - Goods and Services 25375,186

03 - Minor Equipment Purchases 690,163

04 - Current Transfer and Subsidies 30,860

TOTAL SUBVENTION 49032,434

Income Generated 302,243

Total Subvention/Income Generated 49334,677

EXPENDITURE

01 - Personnel Expenditure

02 - Wages and COLA	17965,019	
03 - Overtime - Mth Pd Off.	-	
04 - Allowances Mth Pd Off.	-	
05 - Governments Contribution to N.I.S.	1396,562	
13 - Rem. to Council Members	1038,080	
20 - Gov't Contribution to Gr. Health Plan	108,862	
29 - Overtime - Daily-Rated	341,581	
30 - Allowances Daily-Rated	1852,527	
Total Personnel Expenditure		22702,631

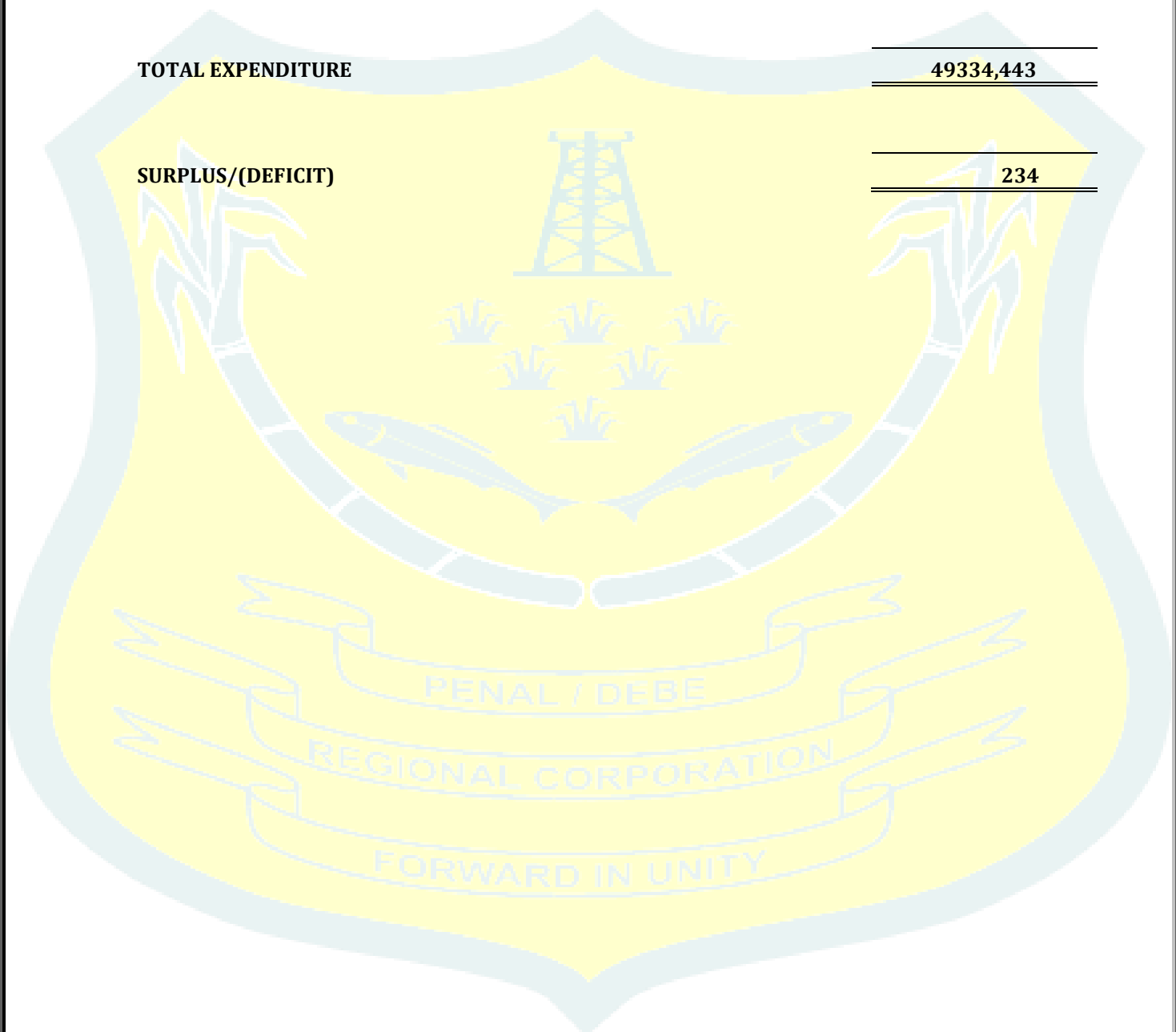
02 - Goods and Services 25791,687

03 - Minor Equipment Purchases 812,696

04 - Current Transfer and Subsidies 27,429

TOTAL EXPENDITURE 49334,443

SURPLUS/(DEFICIT) 234



PENAL/DEBE REGIONAL CORPORATION
Narrations for Recurrent Expenditure

For the Year ended September 30th, 2011.

1. The amount of monies received for the year ended 30th September 2011 was Forty Nine Million, Thirty Two Thousand, Four Hundred and Thirty Four Dollars. (**\$ 49,032,434.00**)
2. The amount of monies earned for the year ended 30th September 2011 was Three Hundred and Two Thousand and Two Hundred and Forty Three Dollars. (**\$ 302,243.00**)
These were derived from fees such as Tenders Deposit, Cemeteries, Markets and Abattoirs, Cesspit Cleaners, Water Deliveries, Licenses, Building Plans and Waste Disposals.
3. The amount of monies spent for the year ended 30th September 2011 was Forty Nine Million, Three Hundred and Thirty Four Thousand, Four Hundred and Forty Three Dollars. (**\$ 49,334,443.00**)
4. Giving the Corporation a total of **\$ 49,334,677.00** as its disposals.

**PENAL/DEBE REGIONAL CORPORATION
DEVELOPMENT PROGRAMME REPORT
FOR THE YEAR ENDED 30TH SEPTEMBER 2011**

GOVERNMENT SUBVENTION

09 - Development Programme

311 - Drainage & Irrigation	3,000,000
312 - Dev. of Recreational Facilities	1,000,000
316 - Construction of Markets & Abattoirs	-
318 - Local Roads & Bridges Programme	4,280,778
319 - Local Gov't Building Programme	789,745
326 - Procurement of Major Vehicle & Equipment	997,337
329 - Dev. of Cemeteries & Cremation Facilities	115,930
330 - Disaster Preparedness	400,000

TOTAL SUBVENTION

10,583,790

EXPENDITURE

09 - Development Programme

311 - Drainage & Irrigation	2,973,150
312 - Dev. of Recreational Facilities	574,307
316 - Construction of Markets & Abattoirs	-
318 - Local Roads & Bridges Programme	4,482,724
319 - Local Gov't Building Programme	-
326 - Procurement of Major Vehicle & Equipment	966,337
329 - Dev. of Cemeteries & Cremation Facilities	73,485
330 - Disaster Preparedness	364,306

TOTAL EXPENDITURE

9,434,309

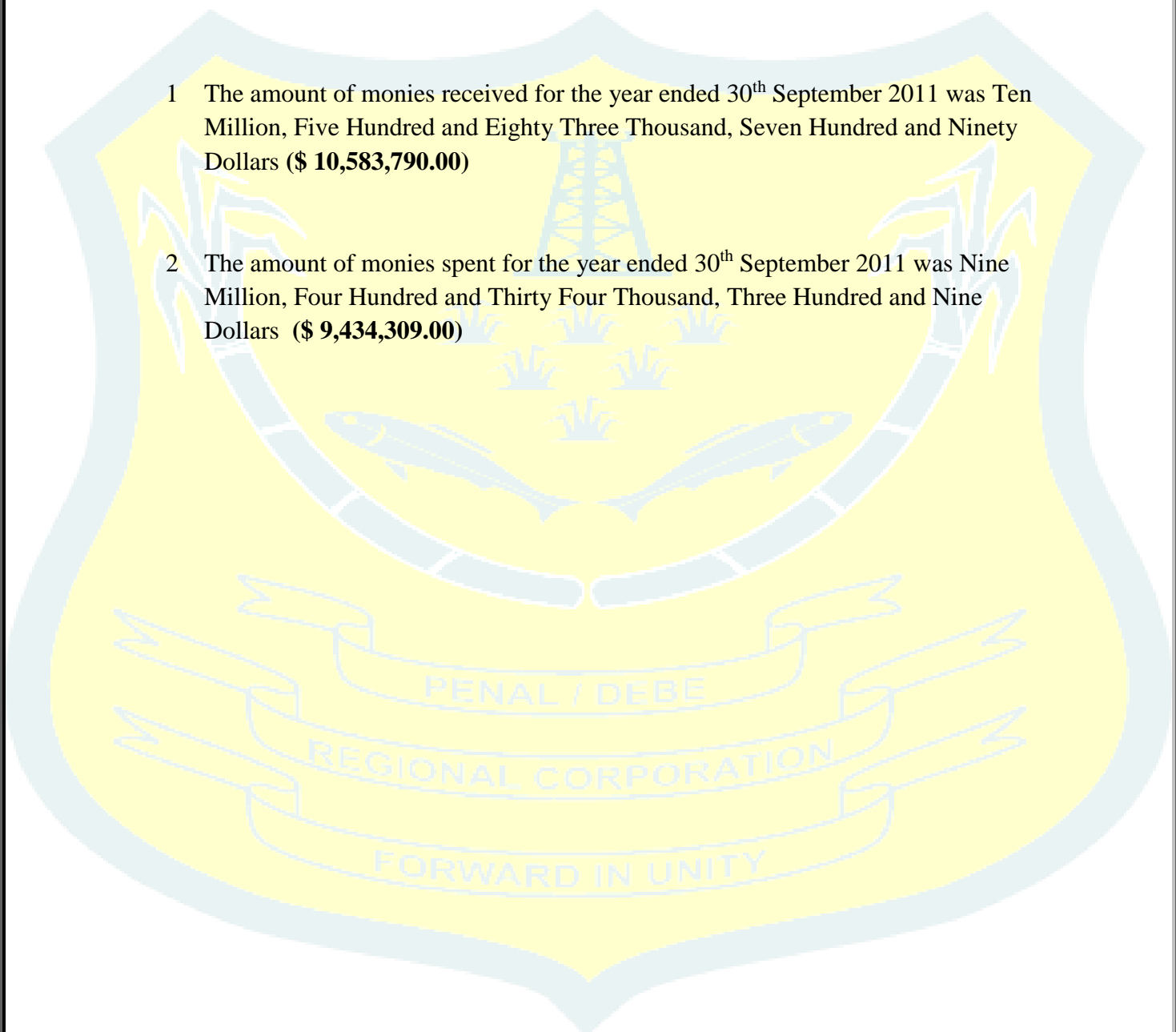
SURPLUS/(DEFICIT)

1,149,481

PENAL/DEBE REGIONAL CORPORATION
Narrations for Development Programme

For the year ended September 30th, 2011.

- 1 The amount of monies received for the year ended 30th September 2011 was Ten Million, Five Hundred and Eighty Three Thousand, Seven Hundred and Ninety Dollars (**\$ 10,583,790.00**)
- 2 The amount of monies spent for the year ended 30th September 2011 was Nine Million, Four Hundred and Thirty Four Thousand, Three Hundred and Nine Dollars (**\$ 9,434,309.00**)



MUNICIPAL POLICE SECTION

1 DUTIES / PATROLS

1. Daily patrols and visits to the Penal/ Debe Regional Corporation buildings and areas.
2. Attended Statutory, Safety and Security meeting and other relevant meetings at the Corporation's council Hall.
3. Foot Patrol in Penal/ Debe paying particular attention to pedestrians, traffic and the markets.
4. Mobile patrol in the Electoral Districts.
5. Serving of Notices re: Unauthorized Buildings under construction

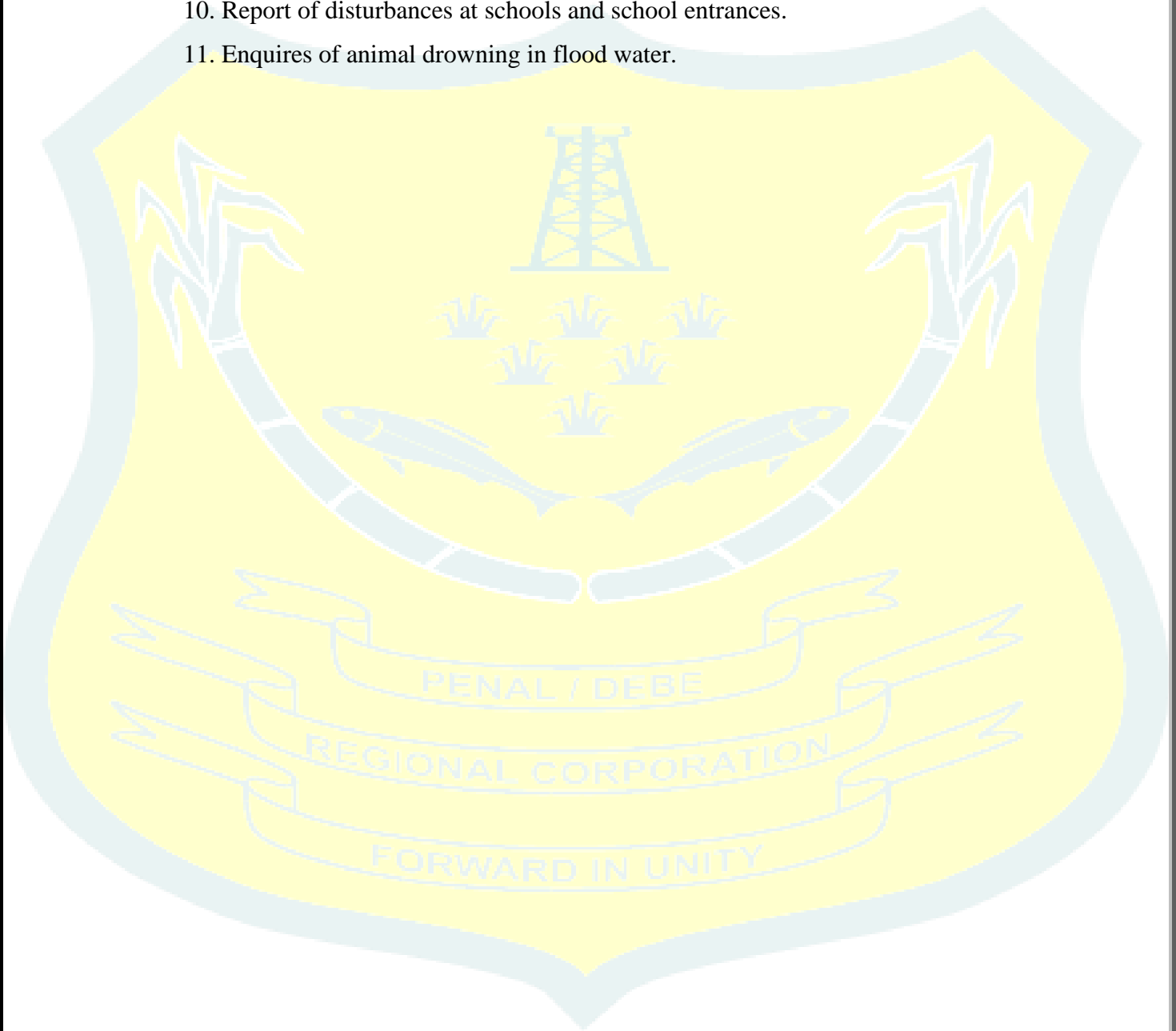
2 PROCESS DUTIES

1. Duty at Chairman's Office re photograph with chairman chain.
2. Duties at Penal Debe Regional Corporation re visit by Prime Minister the Honorable Kamla Persad Bissessar.
3. Duty at Penal Debe Regional Corporation with the Minister of Social Development the Honorable Glen Ramadarsingh.

3 ENQUIRIES / INVESTIGATIONS

1. Report of unknown vehicle parked at recreational ground.
2. Report of Solid Waste material and burning of debris.
3. Report of illegal signs.
4. Report of dumping of rubbish on private property.
5. Report of dumping in front of private driveway.

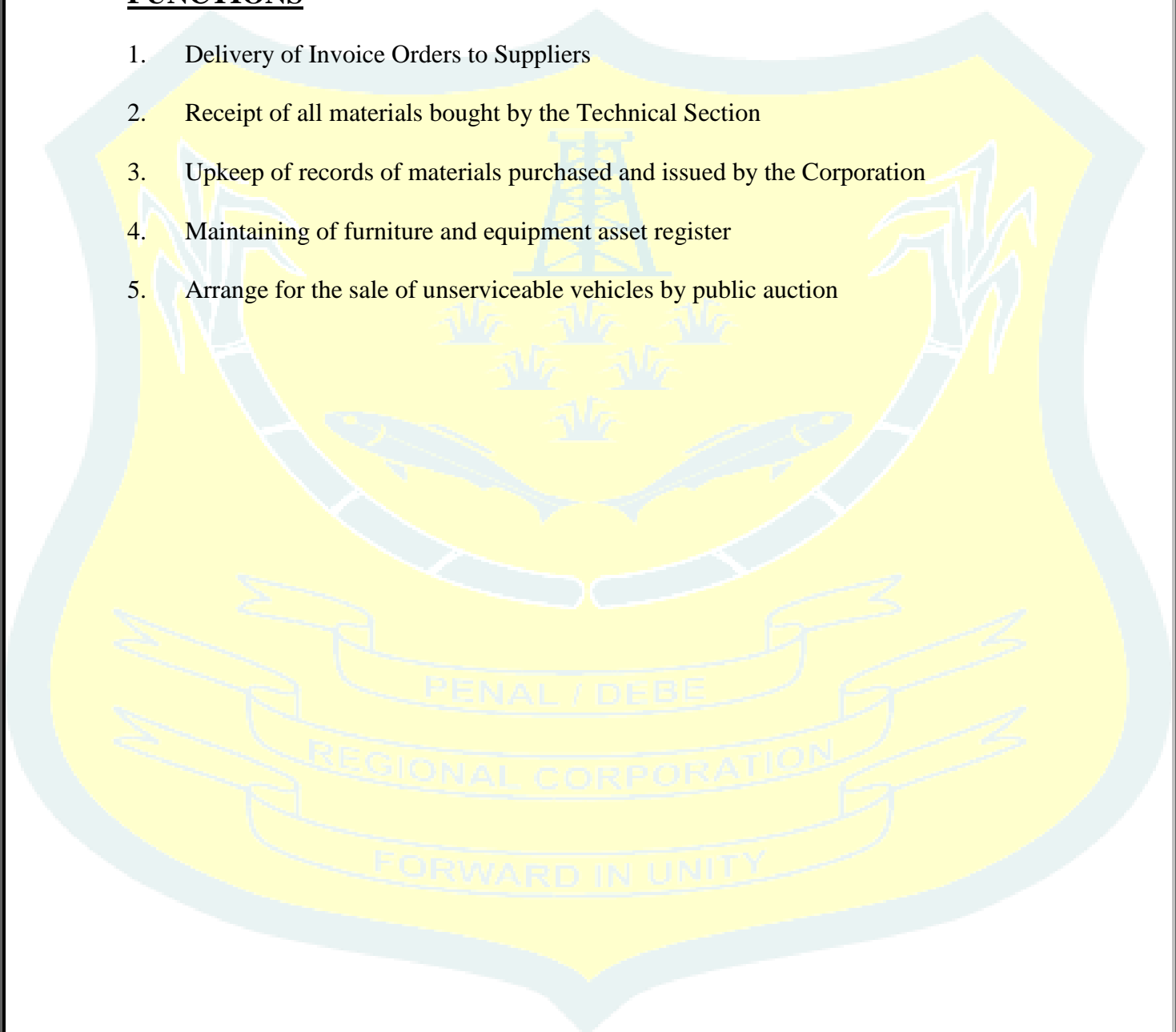
6. Report of burning rubbish and disturbing the peace.
7. Report of trespassing on private property.
8. Report of stolen cell phone at Debe, Administrative Building.
9. Enquiry of damage of roadway.
10. Report of disturbances at schools and school entrances.
11. Enquires of animal drowning in flood water.



STORES SECTION

FUNCTIONS

1. Delivery of Invoice Orders to Suppliers
2. Receipt of all materials bought by the Technical Section
3. Upkeep of records of materials purchased and issued by the Corporation
4. Maintaining of furniture and equipment asset register
5. Arrange for the sale of unserviceable vehicles by public auction



APPENDIX I

PENAL/ DEBE REGIONAL CORPORATION
 PHYSICAL ACHIEVEMENT 2010 - 2011
 DEVELOPMENT PROGRAMME
 DEBE DISTRICT

DEVELOPMENT PROJECTS	DESCRIPTION	COST
BRONTE ELECT DIST		
MONKEY TOWN CEMETERY TRACE	TO CONSTRUCT BOX DRAIN 60M X 1.5M .91M [INSIDE]	\$100,000.00
PICTON OLD SETTELMENT	TO CONSTRUCT BOX DRAIN 67M X0.5M X 0.5M [INSIDE]	\$70,000.00
#73 CIRCLE DRIVE FRIENDSHIP	TO CONSTRUCT BOX DRAIN 70M X .45M X .5 [INSIDE] ENTRANCE 4.88M X 1.2M X .15	\$75,000.00
LA FORTUNE ELECT DIST		
HERMITAGE SETTELMENT #1[70]	TO CONSTRUCT INTERLOT BOX DRAIN 62M X .45M X .51M [INSIDE] WALKWAY 1.5M X 1.5M X 102M	\$75,000.00
BETSY STREET [RASOOL'S RES'D]	TO CONSTRUCT BOX DRAIN 45M X .6M X .51M [INSIDE]	\$58,000.00
78 POND STREET	TO CONSTRUCT BOX DRAIN 40M X .5MM X [.05M & .71M]INSIDE ENTRANCE 4.88M X 1.5M X .15M X 2	\$60,000.00
208 POND STREET	TO CONSTRUCT BOX DRAIN 40M X .5MM X [.05M & .71M]INSIDE ENTRANCE 4.88M X 1.5M X .15M X 2	\$60,000.00
# 58 SEEPAUL BOULEVARD	To construct Box Drain 65M X 0.6M X 0.51M [INSIDE] ENTRANCE 12.2M X 1.5M X 0.15M 4.88M X 1.5M X 0.15M AND 2 STEEL MANHOLE COVERS 0.6M X 0.6M	\$80,000.00

DUMFREIS ROAD [NEAR	To construct Box Drain	\$75,000.00
EVANGELICAL CHURCH]	45M X 0.6M X 0.71M [INSIDE]	
	ENTRANCE	
	12.2M X 1.5M X 0.15M	
	4.88M X 1.5M X 0.15M	
	AND 2 STEEL MANHOLE COVERS	
	0.6M X 0.6M	
DEBE WEST ELECT DIST		
L.P 58 / 59BATCHYIA TRACE # 2	To construct Box Drain	\$73,000.00
	45M X 0.76M X 0.91M [INSIDE]	
	ENTRANCES	
	4.88M X 1.5M X 0.15M X 1	
DEBE TRACE	To construct Box Drain	\$60,000.00
NEAR SUMINTRA'S RESIDENCE	25M X 1.2M X 0.91M [INSIDE]	
RAJU TRACE L.P # 6	To construct Interlot Box Drain	\$100,000.00
	70M X 0.96M X 0.71M [INSIDE]	
	WALKWAY	
	4.88M X 1.5M X 0.15M X 2	
ALI MOHAMMED AVENUE # 7	To construct Interlot Box Drain	\$100,000.00
	70M X 0.96M X 0.71M [INSIDE]	
	WALKWAY	
	4.88M X 1.5M X 0.15M X 2	
DEBE EAST ELECT DIST		
L.P 13 SIR LAMONT AVENUE	To construct Box Drain	\$43,000.00
	20M X 0.6M X 0.71M [INSIDE]	
	ENTRANCES	
	4.57M X 1.5M X 0.15M	
	7.32M X 1.5M X 0.15M	
MOWASSIE ST. NEAR BABOOLAL	To construct Box Drain	\$140,000.00
	102M X 0.5M X [0.15M & 0.71M	
	Entrances	
	4.88M X 1.5M X 0.15M X 2	
	6.1M X 1.5M X 0.15M	

L.P 112 BECKLES TR. SOUTH	To construct Box Drain 56M X 0.6M X 0.51M & 0.71M] [INSIDE] ENTRANCE 6.1M X 1.5M X 0.15M X 2	\$80,000.00
HUMMINGBIRD DRIVE	To construct Interlot Box Drain 60M X 0.45M X 0.5M [INSIDE]	\$70,000.00
PALMISTE/ HERMITAGE		
ELECT DIST		
DUMFRIES ROAD [OPP. BABITA'S HARDWARE]	To construct Box Drain 45M X 0.6M X 0.71M [INSIDE] CATCHPIT 0.76M X 0.76M X 0.71M, ENTRANCE 4.88M X 1.5M X 0.15M X 2	\$75,000.00
JONES DEVELOPMENT # 7	To construct Box Drain 30M X 0.9M X 0.91M [INSIDE]	\$83,000.00
L.P 23 DUMFRIES ROAD	To construct Box Drain 49M X 0.6M X 0.51M [INSIDE] ENTRANCE 12.2M X 1.5M X 0.15M 4.88M X 1.5M X 0.15M AND 2 STEEL MANHOLE COVERS 0.6M X 0.6M	\$100,000.00
BRONTE ELECT DIST		
ROOKMINEAH TRACE NORTH	To construct Box Drain	\$88,000.00
318 DRAINAGE & IRRIGATION		
MONKEY TOWN CEMETERY TR.	<u>BOX CULVERT</u> 7.32M X 1.5M X 1M [INSIDE] HEADWALLS 2 [2.13M X 0.2M X 0.7M]	\$75,000.00
RAPHIQUE DRIVE	<u>BOX CULVERT</u> 4.57M X 0.76M X 0.6M [INSIDE]	\$50,000.00

	BOX DRAIN	
	9.15M X 0.76M X 0.71M [INSIDE]	
	HEADWALLS	
	2 [1.25M X 0.2M X 0.7M]	
SUGAR ROAD	RETAINING WALL	\$125,000.00
	25M	
	KERB WALL AND SLIPPER DRAIN	
	150M	
SOOKOO TRACE # 7	STABALIZE EMBANKMENT	\$181,000.00
	23M X 0.4M X 3.25M	
TEMPLE STREET	300m	\$80,000.00
[KENNETH YORK'S RESIDENCE]		
PALMISTE/ HERMITAGE ELECT DIST		
HERMITAGE SETTLEMENT [L.P # 2]	BOX CULVERT	\$150,000.00
	6.4M X 0.45M X 0.4M [INSIDE]	
	KERB WALL AND SLIPPER DRAIN	
	200M	
BEACH AVENUE [4B]	KERB WALL AND SLIPPER DRAIN	\$80,000.00
	100M	
HERMITAGE SETTLEMENT # 2	KERB WALL AND SLIPPER DRAIN	\$80,000.00
	100M	
BEACH AVENUE	TO SPOT PATCH ROADWAY	\$80,000.00
	WITHIN A DISTANCE OF	
	200M	
HERMITAGE SETTLEMENT # 1	TO SPOT PATCH ROADWAY	\$121,000.00
	WITHIN A DISTANCE OF	
	200M	
UNION HALL ELECT DIST		
MOWASSIE STREET	BOX CULVERT	\$50,000.00

	4.57M X 0.76M X 0.6M [INSIDE]	
	BOX DRAIN	
	9.15M X 0.76M X 0.71M [INSIDE] ,	
	HEADWALLS	
	2 [1.25M X 0.2M X 0.7M]	
ROBERTS ROAD	<u>BOX CULVERT</u>	\$75,000.00
	6M X 1.5M X 1.2M [INSIDE]	
	HAND RAILS	
	2 [3.36M X 1.2M]	
NARINE STREET OPPOSITE RADHAY'S RESIDENCE	<u>STABALIZE EMBANKMENT</u>	\$200,000.00
	23M X 0.4M X 2.54M	
MOWASSIE STREET PO BOX # 149	KERB WALL AND SLIPPER DRAIN	\$86,000.00
	100M	
CANARY STREET	REINFORCED CONCRETE BOX CULVERT	\$60,000.00
	12M X 0.76M X 0.61M [INSIDE]	
CHURCH STREET OPPOSITE L.P # 1	KERB WALL AND SLIPPER DRAIN	\$40,000.00
	40M	
	V DRAIN	
	7MX 1.2M X 0.3M	
DEBE WEST ELECT DIST		
RAMJATTAN TRACE	<u>BOX CULVERT</u>	\$100,000.00
	10M X 1.5M X 1M [INSIDE]	
	WINGWALLS	
	4 [3M X 0.2M X 1.2M]	
	HANDRAILS	
	2 [4.27M X 1.2M]	
BATCHYIA TRACE	TO SPOT PATCH ROADWAY	\$111,000.00
	WITHIN A DISTANCE OF	
	300M	
RAJU TRACE	TO SPOT PATCH ROADWAY	\$100,000.00
	WITHIN A DISTANCE OF	
	120M	

CUCHAWAN TRACE WEST	TO SPOT PATCH ROADWAY	\$200,000.00
	WITHIN A DISTANCE OF	
	1000M	
LA FORTUNE ELECT DIST		
SEEPAL BOULEVARD L.P 58	BOX CULVERT	\$50,000.00
	5.18M X 0.76M X 0.6M [INSIDE]	
	HEADWALLS	
	2 [1.25M X 0.2M X 0.7M]	
BETSY STREET	BOX CULVERT	\$40,000.00
	5.18M X 0.76M X 0.6M [INSIDE]	
	HEADWALLS	
	2 [1.25M X 0.2M X 0.7M]	
CHURCH STREET EXTENSION	BOX CULVERT	\$125,000.00
	4.57M X 2.44M X 1.2M [INSIDE]	
	WINGWALLS	
	4 [3M X 0.2M X 1.5M]	
	HAND RAILS	
	2 [4.27M X 1.2M	
JACKSINGH TRACE L.P 55	TO STABALIZE EMBANKMENT	\$220,000.00
	23M X 0.4M X 2.8M	
BETSY STREET	TO SPOT PATCH ROADWAY	\$76,000.00
	WITHIN A DISTANCE OF	
	200M	
	TOTAL	\$4,220,000.00
BOX DRAIN	1084.3M	
BOX CULVERT	65.79M	
RETAINING WALL	25M	
KERBWALL/ SLIPPER DRAIN	690M	
STABALISE EMBANKMENT	69M	

APPENDIX 2

PENAL/ DEBE REGIONAL CORPORATION

PHYSICAL ACHIEVEMENT 2010 - 2011

DEVELOPMENT PROGRAMME

PENAL DISTRICT

<u>DEVELOPMENT PROJECTS</u>	<u>DESCRIPTION</u>	<u>COST</u>
<i><u>QUINAM/ MORNE DIABLO</u></i>		
RIBERIO TRACE	BOX DRAIN 45M X 0.45M X 0.51M	\$50,000.00
JHULAI BRANCH TRACE	BOX DRAIN 55M X 0.61M X 0.76M	\$67,000.00
BUNSEE TRACE	BOX DRAIN 66M X 0.45M X 0.51M	\$66,000.00
42 CEDAR DRIVE	BOX DRAIN 45M X 0.45M X 0.51M	\$50,000.00
SOLOMON KNOX ROAD	BOX DRAIN 45M X 0.45M X 0.51M	\$50,000.00
TEELUCK TRACE 52 A	BOX CULVERT 7.2M X 0.9M X 0.6M BOX DRAIN 20M X 0.61M X 0.6M	\$52,000.00
TEELUCK TRACE	BOX DRAIN 30M X 0.91M X 0.71M AND 0.89 SLIPPER DRAIN 34M BOX CULVERT 6M	\$70,000.00
42 CEDAR DRIVE	BOX DRAIN 30M X 0.45M X 0.5M BOX CULVERT	\$54,000.00

	10M X 0.6M X 0.45M	
CEDAR DRIVE	BOX DRAIN 78M X 0.45M X 0.5M	\$83,000.00
	BOX CULVERT 6M X 0.8M	
BUNSEE BRANCH TRACE	TO STABLAIXE EMBANKMENT 16M X 2.14M	\$100,000.00
BUNSEE TRACE	TO STABLAIXE EMBANKMENT 16M X 2.14M	\$100,000.00
SEEMUNGAL TRACE	BOX DRAIN 20M X 0.61M X 0.6M	\$52,000.00
	BOX CULVERT 7.2M X 0.9M X 0.6M	
<u>ROCHARD / BARRACKPORE</u>		
CONGO TRACE	BOX DRAIN 66M X 0.45M X 0.51M	\$67,000.00
RAGHUNANAN TRACE	BOX DRAIN 42M X 0.45M X 0.51M 28M X 0.45M X 0.51M ENTRANCE - 15M X 0.91M X 0.61M	\$88,000.00
OLI MOHAMMED TRACE	BOX DRAIN 30M X 0.76M X 0.89M	\$50,000.00
RAMSINGH TRACE	BOX DRAIN 70M X 0.61M X 0.51M X 0.71M	\$78,000.00
NIAMATH TRACE	BOX DRAIN 30M X 0.76M X 0.89M	\$50,000.00
MARAJ AVENUE	BOX DRAIN 20M X 0.61M X 0.6M	\$50,000.00
	BOX CULVERT	

	7.2M X 0.9M X 0.6M	
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OLD CLARKE ROAD	TO CONSTRUCT KERB WALL AND SLIPPER DRAIN 100M	
CONGO TRACE	BOX DRAIN 64M X 0.6M X 0.5M ENTRANCE 4.88M X 0.9M X 0.45M BOX CULVERT 6M	\$60,000.00
RAMPERSAD TRACE [1]	BOX DRAIN 64M X 0.6M X 0.5M ENTRANCE 4.88M X 0.9M X 0.45M BOX CULVERT 6M	\$50,000.00
RAMPERSAD TRACE [2]	BOX DRAIN 30M X 0.45M X 0.5M X 0.71M BOX CULVERT 4.88M X 0.45M X 0.61M	\$50,000.00
PLATANITE TRACE	BOX DRAIN 64M X 0.6M X 0.5M ENTRANCE 4.88M X 0.9M X 0.45M BOX CULVERT 6M	\$60,000.00
WILSON BRANCH TRACE	BOX DRAIN 60M X 0.91M X 0.71M AND 0.71M BOX CULVERT 7M X 0.91M X .81M X 3	\$120,000.00
WILSON ROAD	BOX DRAIN - INTERLOT 30M X 0.91M X 0.071M BOX CULVERT 7.8M X 0.91M	\$60,000.00

<u>BARRACKPORE WEST</u>		
BOODOO TRACE	BOX DRAIN	
	45M X 0.61M X 0.69	\$ 60,000.00
BOODOO BRANCH TRACE	BOX DRAIN	
	60M X 0.61M X 0.61M	\$ 70,000.00
BOODOO TRACE	BOX DRAIN	
	55M X 0.61M X 0.069M	\$ 65,000.00
ROOKMINEAH TRACE	BOX DRAIN	
	45M X 0.45M X 0.51M	\$ 55,000.00
MOHESS ROAD	BOX DRAIN	
	54M X 0.41M X 0.69M X 0.88	\$ 85,000.00
KATWAROO TRACE AND BRANCH	TO SPOT PATCH ROADWAY 2400M	\$ 50,000.00
LALBEHARRY BRANCH #2	BOX DRAIN & BOX CULVERT	\$ 90,000.00
RAGBIR TRACE	BOX DRAIN	
	64M X 0.6M X 0.5M	
	BOX CULVERT	
	6M X 0.61M X 0.61M	\$ 60,000.00
BEDASSIE TRACE	BOX DRAIN	
	30M X 0.61M X 0.71M	
	BOX CULVERT	
	8.2M X 0.61M X 0.61M	\$ 55,000.00
BOODOO TRACE	BOX CULVERT 8.2M X 1.22M X 0.81M	\$ 50,000.00
HAREWOOD TRACE	BOX DRAIN	
	28M X 0.76M X 0.71M	
	BOX CULVERT	
	6M X 0.91M X 0.61M	\$ 57,000.00
DIGITY TRACE	RETAINING WALL 16M X 2.14M	\$ 100,000.00

TEMPLE STREET	RETAINING WALL 16M X 2.14M	\$ 100,000.00
<i>PENAL DISTRICT</i>		
MATHURA AVENUE	BOX DRAIN 54M X 0.45M X 0.51M	\$ 65,000.00
NAI-PALIA TRACE	TO SPOT PATCH ROADWAY 2400M	\$ 75,000.00
SAMMY TRACE	BOX DRAIN 30M X 0.76M X 0.89M	\$62,000.00
LACHOOS ROAD	BOX DRAIN 75M X 0.45M X 0.46M ENTRANCE - 12M X 0.76M X 0.71M	\$80,000.00
BAJNATH STREET	BOX DRAIN 70M X 0.45M X 0.51M BOX CULVERT 6M X 0.45M X 0.5M	\$50,000.00
SMART AVENUE	BOX DRAIN 12M X 1.22M X 1.10M BOX CULVERT 6M X 1.22M X 0.2M	\$57,000.00
BAJNATH TRACE	BOX DRAIN 50M X 0.45M X 0.51M BOX CULVERT 6.5M X 0.91M X 0.61M	\$60,000.00
GOODMAN TR. LACHOOS END	BOX CULVERT 7.5M X 1.98M X 1.02M	\$85,000.00
ROAD RESERVE OFF LACHOOS RD.	BOX CULVERT 4.88M X 1.53M X 1.02M	\$50,000.00
TEEMUL TRACE	BOX DRAIN 50M X 0.45M X 0.51M BOX CULVERT 6.5M X 0.91M X 0.61M	\$60,000.00
NATIONAL ROAD OF SUNREES	BOX DRAIN	\$80,000.00

ROAD	25M X 0.41M X 0.51M	
	25M X 0.41M X 0.71M	
	BOX CULVERT 6M X 0.91M X 0.81M	
LOWKIE TRACE	BOX CULVERT	\$50,000.00
	9.5M X 0.12M X 0.81M	
	BOX DRAIN	
	45M X 0.45M X 0.5M X AND 0.61M	\$68,000.00
	TOTAL	\$3,316,000.00
SUMMARY OF JOBS		
BOX DRAIN	1771M	
BOX CULVERT	162.56M	
STABALIZE EMBANKMENT	32M	
KERB WALL AND SLIPPER DRAIN	150M	
SPOT PATCH	4800M	

